



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Bids and Awards Committee

Date: July 8, 2021
RFQ No.: 2021-07-08-01

REQUEST FOR QUOTATION

The Department of Education, Division of Quezon, through its Bids and Awards Committee (BAC), will undertake Negotiated- SMALL VALUE PROCUREMENT for the project "Improvement of 201 Filing Rack at the Human Resource Office, DepEd Division of Quezon, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Improvement of 201 Filing Rack at the Human Resource Office, DepEd Division of Quezon

Approved Budget for the Contract : One Hundred Fifty Eight Thousand Five Pesos and 08/100
(P158,005.08)

Bill of Quantities : See attached Annex "A" for the Bill of Quantities

Location : DepEd Division of Quezon, Pagbilao, Quezon

Completion Period : Within Thirty (30) calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's permit, Income/Business Tax Return (for ABCs above PhP500k), Philgeps Registration Number, Omnibus Sworn Statement, upon submission of quotation. PhilGEPS Platinum Membership may be submitted in lieu of the Mayor's/ Business Permit and the PhilGEPS Registration Number.

Award of contract shall be made to the lowest quotation on per lot basis, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineation, erasures or overwriting shall be valid only if there are signed or initiated by the bidder or his/her duly authorized representative/s.

DEPEDQUEZON-TM-SDS-04-025-003



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Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph





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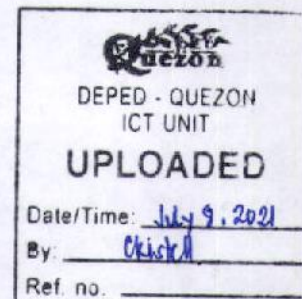
Submission of quotation and eligibility documents is on or before 10:00 a.m. of July 13, 2021 at DepED, Division of Quezon, Talipan, Pagbilao, Quezon. Please submit your quotation in a sealed envelope addressed to:

GREGORIO A. CO, JR.
BAC Chairman
Bids and Awards Committee
DepEd, Division of Quezon
Talipan, Pagbilao, Quezon

For inquiries, you may contact us at tel. nos. 042-784-0366 look for Hilariona E. Coronado.

Very truly yours,


GREGORIO A. CO, JR.
BAC Chairman



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Annex "A"

PROGRAM OF WORKS

DETAILED COST ESTIMATE

PROJECT : IMPROVEMENT OF HUMAN RESOURCE OFFICE
 DIVISION : QUEZON PROVINCE
 LOCATION : PAGBILAO, QUEZON
 OWNER : DEPARTMENT OF EDUCATION

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
GENERAL REQUIREMENTS								
	Mobilization/Temporary Structures, Utilities and Services/Demobilization	lot	1.00	734.05	489.37	734.05	489.37	1,223.42
	Fire Safety Inspection Certificate (FSIC)	lot	1.00	-	-	-	-	-
	Other Permit Fee	lot	1.00	-	-	-	-	-
	Demolition Cost	lot	1.00	-	-	-	-	-
	Sub-total							1,223.42
5 sets of steel rack								
7.1020	L 40 x 40 x 3mm	pc	20.00	850.00	255.00	17,000.00	5,100.00	22,100.00
7.1030	L 25 x 25 x 3mm	pc	45.00	550.00	165.00	24,750.00	7,425.00	32,175.00
7.3600	Welding Rod	kg	15.00	120.00	40.32	1,800.00	604.80	2,404.80
9.0400	Plywood, Ordinary 3/4" x 4' x 8'	pc	30.00	1,500.00	525.00	45,000.00	15,750.00	60,750.00
	Metal Screw	pc	500.00	1.00	0.30	500.00	150.00	650.00
	Expansion Bolt	pc	50.00	50.00	15.00	2,500.00	750.00	3,250.00
13.1210	Primer, Red Oxide	gal	1.00	750.00	262.50	750.00	262.50	1,012.50
								122,342.30
DIRECT COST								123,565.72
INDIRECT COST 22% of (I)								26,915.31
TAX 5% of (I + II)								7,524.05
TOTAL CONSTRUCTION COST (I + II + III)								158,005.08

Prepared

GIAN CARLO O. PARDILLA
Senior Technical Assistant - I

Approved:

ELIAS A. ALICAYA JR., EdD
OIC - Schools Division Superintendent

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Registration Number:
QACR063/0216



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Annex "B"

PROGRAM OF WORKS

BILL OF QUANTITIES

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification".

DIVISION : QUEZON PROVINCE
 LOCATION : PAGBILAO, QUEZON
 OWNER : DEPARTMENT OF EDUCATION

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		Statement of Compliance
				MATERIAL	LABOR	MATERIAL	LABOR	
GENERAL REQUIREMENTS								
	Mobilization/Temporary Structures, Utilities and Services/Demobilization	lot	1.00					
	Fire Safety Inspection Certificate (FSIC)	lot	1.00					
	Other Permit Fee	lot	1.00					
	Demolition Cost	lot	1.00					
	Sub-total							
5 sets of steel rack								
7.1020	L 40 x 40 x 3mm	pc	20.00					
7.1030	L 25 x 25 x 3mm	pc	45.00					
7.3600	Welding Rod	kg	15.00					
9.0400	Plywood, Ordinary 3/4" x 4' x 8'	pc	30.00					
	Metal Screw	pc	500.00					
	Expansion Bolt	pc	50.00					
13.1210	Primer, Red Oxide	gal	1.00					
DIRECT COST								
INDIRECT COST 22% of (I)								
TAX 5% of (I + II)								
TOTAL CONSTRUCTION COST (I + II + III)								

I hereby certify to comply with all the above Technical Specifications.

Name of Bidder

Signature Over Printed Name of Representative

Date

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Annex "C"

PROGRAM OF WORKS

DETAILED COST ESTIMATE

PROJECT : IMPROVEMENT OF HUMAN RESOURCE OFFICE
 DIVISION : QUEZON PROVINCE
 LOCATION : PAGBILAO, QUEZON
 OWNER : DEPARTMENT OF EDUCATION

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		TOTAL COST
				MATERIAL	LABOR	MATERIAL	LABOR	
GENERAL REQUIREMENTS								
	Mobilization/Temporary Structures, Utilities and Services/Demobilization	lot	1.00					
	Fire Safety Inspection Certificate (FSIC)	lot	1.00					
	Other Permit Fee	lot	1.00					
	Demolition Cost	lot	1.00					
	Sub-total							
5 sets of steel rack								
7.1020	L 40 x 40 x 3mm	pc	20.00					
7.1030	L 25 x 25 x 3mm	pc	45.00					
7.3600	Welding Rod	kg	15.00					
9.0400	Plywood, Ordinary 3/4" x 4' x 8'	pc	30.00					
	Metal Screw	pc	500.00					
	Expansion Bolt	pc	50.00					
13.1210	Primer, Red Oxide	gal	1.00					
DIRECT COST								
INDIRECT COST 22% of (I)								
TAX 5% of (I + II)								
TOTAL CONSTRUCTION COST (I + II + III)								

TOTAL AMOUNT IN WORDS: _____

Name of Bidder _____

Signature Over Printed Name of Representative _____

Date _____

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CHECKLIST OF ELIGIBILITY AND TECHNICAL DOCUMENTS FOR SUBMISSION

Class "A" Documents

(1) Legal Documents

- PhilGEPS Registration
- BIR Certificate of Registration
- Mayor's/Business Permit
- DTI or SEC Registration

Note: For individuals, only the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

- Income/ Business Tax Return (for ABCs above P500k)

Note: PhilGEPS Platinum Certificate of Registration may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number.

(2) Technical Documents

- Omnibus Sworn Statement
- Authority of the Signatory

Class "B" Documents

- JVA or the Duly Notarized Statement in accordance with Section 23.1(b) of the 2016 Revised IRR, if applicable.

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